

## Evergreen Community Charter School Board of Directors

Minutes June 26, 2014

Attendance: Joanne Storer, Frank Lopez, Chris Kinsley, Mary Ann Lewis

Advisory: Jill Shoemsmith, Nancy Lewis

Guest: Maureen Christy (Evergreen accountant)

The meeting was called to order by President Joanne Storer at 7:10pm (late start due to traffic issues), followed by the Pledge of Allegiance. Motion was made by Joanne and seconded by Chris to approve the minutes from the May 2014 meeting. Motion passed 4-0.

### **Director's Report**

Lottery Results: There was a spike in applications at the end of May resulting in 95 applications. Eleven students are "grandfathered" and eleven were chosen through the lottery. Dr. Lorie Guthrie, per diem principal, pulled the names. All families were contacted afterwards to notify them of the results.

Charter Renewal Update: The lawyers agreed to extend the process for 30 days since PMSD has not yet completed the necessary paperwork. PMSD has asked for assurance that the ECCS Board will approve purchases over \$500.

Health Care Meeting: Blue Cross will not be a 35% increase, as previously indicated. They are courting small business groups, but Affordable Health Care options are looking better. BC/BS hasn't put their comparable plan (to what ECCS currently has) on their site yet. We're waiting to hear more. ECCS employees will be expected to make up the difference in the cost increase.

Grant Spending: Annual subscription for Adobe Creative Cloud desktop apps; Desks and chairs for classrooms.

### **Recognition of Visitors**

Maureen Christy, school accountant, reported on the Tabled Balance Sheet from the May meeting and the General Fund Budget. Motion to accept the budget by Frank, Second by Chris; approved 4-0.

### **Business and Financial Affairs**

Approval of payments to vendors via the May 2014 Check Register: Motion to approve by Frank, Second by Joanne; approved 4-0. Approval/Disapproval of current Financial Statements to be provided to PMSD, including Profit & Loss and the Balance Sheets as of April 30 and May 31, 2014: Motion by Chris, Second by Mary Ann; approved 4-0. Approval of Grant Expenses for May 2014; vote tabled until reimbursement for a sewing machine (paid for with Charter money for instructional supplies) is moved to appropriate place in budget. Motion made by Joanne Storer and seconded by Frank Lopez to approve a 3% increase for all staff beginning in September 2014. Motion passed (4-0).

### **Policy Review**

Purchasing Policy: Policy includes statement indicating that Board approval is required for purchases of more than \$500. Motion by Chris to approve policy with minor grammatical correction, Second by Frank; approved 4-0.

### **Personnel—Support Staff**

School Nurse Advertisement: Current nurse cannot pursue School Nurse Certification for financial reasons and emergency certification has run out. ECCS will advertise for a new nurse.

Adjournment: Motion by Joanne, Second by Frank; approved 4-0. Meeting adjourned at 7:58pm.

*The next Board of Directors meeting will be held on **Thursday, July, 2 24014** at 7 PM.*